

Erasmus + / SEMP Student Mobility for Studies

# Information for Incoming Students 2022/23

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## Preliminary note

**General information** for incoming exchange students is available on the following website: <https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/> (please also see section “useful links” at the end of this document).

In case of questions regarding the information provided in this document, please contact the MedUni Vienna International Office at [exchange-incomings@meduniwien.ac.at](mailto:exchange-incomings@meduniwien.ac.at).

The **prerequisites** for a 2- to 12-month stay at Medical University (MedUni) Vienna in the framework of the Erasmus+ SMS Program / SEMP (student mobility for studies) are:

- The applicant needs to be enrolled at a university in the EU/EEA area (Iceland, Norway, Liechtenstein), Turkey or Macedonia for the duration of their stay at MedUni Vienna.
- A **bilateral cooperation agreement** between the applicant’s home university and Medical University of Vienna is in place.
- The applicant has **officially been nominated** by the International Office at their home university during the nomination period.
- The applicant can provide proof of **German language proficiency** during the application process (at least CEFR level B1; all curricular courses and exams at MedUni Vienna are held in German)

## Academic Calendar

### Winter term 2022/23

- Semester period: 03.10.2022 - 28.02.2023
- Teaching period: 03.10.2022 - 03.02.2023
- Christmas break (teaching free): 26.12.2022 - 06.01.2023
- Semester break (teaching free): 06.02.-17.02.2023
- Exam period: 20.02. - 24.02.2023

### Summer term 2023

- Semester period: 01.03.- 30.09.2023
- Teaching period: 27.02.- 23.06.2023
- Easter break (teaching free): 03.04.-14.04.2023
- Pentecost break (teaching free): 29.05. - 30.05.2023
- Exam period: 26.06.-03.07.2023

- The complete MedUni Vienna academic calendar is available on the following page: <https://www.meduniwien.ac.at/web/studierende/service-center/akademischer-kalender/>.
- Austrian public holidays are listed here: <https://www.wien.gv.at/amtshelfer/feiertage/>

## Application process

### Step 1: Nomination by home institution

**Nomination period** (for coordinators at partner universities): **April 1<sup>st</sup> to April 15<sup>th</sup>, 2022**

**IMPORTANT:** This deadline applies both to stays starting in fall 2022 and spring 2023 (no separate deadline for stays in the 2023 spring term)!

The International Office will inform Erasmus+ partner universities regarding the nomination procedure in due course via email.

### Step 2: Application by student

**Application period** (for applicants): **April 1<sup>st</sup> to April 30<sup>th</sup>, 2022**

Only applications submitted via the MedUni Vienna application tool “**Mobility-Online**” can be accepted.

Applicants will receive their login details for Mobility Online upon successful nomination by their home university.

The following table provides an overview of application steps and corresponding due dates:

Application step	Deadline
Upload <b>scan of passport / ID</b> (if applicable, please scan both sides of ID card)	<b>April 30<sup>th</sup>, 2022</b>
Upload <b>portrait picture</b> (e.g. jpg.; face only, color, high-resolution)	<b>April 30<sup>th</sup>, 2022</b>
Indicate <b>preferred course program</b> (course program has to be in line with the information provided in this document, see chapter on “course options”)	<b>April 30<sup>th</sup>, 2022</b>
Upload <b>immunization record</b> (details on requirements available <a href="#">here</a> )	<b>July 15<sup>th</sup>, 2022</b> for stays starting in fall 2022; <b>November 15<sup>th</sup>, 2022</b> for stays starting in February 2023
Upload <b>language certificate</b> (minimum requirement: German B1; details available <a href="#">here</a> )	<b>July 15<sup>th</sup>, 2022</b> for stays starting in fall 2022; <b>November 15<sup>th</sup>, 2022</b> for stays starting in February 2023
Submit <b>Erasmus+ / SEMP Learning Agreement</b> (signed by student and home university)	At least four weeks before start of stay*

\* Only once the course program indicated in Mobility Online has been approved by the MUW International Office, the actual “Learning Agreement” can be created accordingly (see page 8). The Learning Agreement will only be signed on the side of MedUni Vienna if all application steps indicated above have been completed correctly and in due course.

### **Step 3: Enrolment at MedUni Vienna**

Students whose Learning Agreement has been accepted will be enrolled at MedUni Vienna for the duration of their stay (winter term 2022/23, academic year 2022/23 or summer term 2023). In order to complete their enrollment, students need to **transfer the Austrian students' union fee** of currently **21,20 €** (status 2022/23) at least two weeks before arrival. Students will receive details on this obligatory payment via email in due course.

## Course options

The information provided on the following pages is relevant for applicants planning to participate in the **Medicine Degree Programme** (5<sup>th</sup> year; for an overview of the entire MedUni Vienna curriculum please refer to the following website: <https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/course-catalogue/>).

Applicants interested in Learning Mobilities for the **Dentistry Degree Programme** or Learning Mobilities for **self-organized research projects** are welcome to contact the International Office for further information: [exchange-incomings@muv.ac.at](mailto:exchange-incomings@muv.ac.at)

Curricular course modules open to incoming exchange students are:

- Emergency Medicine / Intensive Care
- Neurology
- Paediatrics
- Psychiatry
- Ophthalmology / Otorhinolaryngology
- Gynaecology / Obstetrics

Details on the contents and structure of these course modules are available in the [study guide](#). In addition to curricular courses, incoming students can take elective courses according to their interest and timetable (for details see chapter below page 6).

## Language of instruction

All curricular courses and exams are held **in German**. Exchange students are allowed to use a standard (i.e. non-medical) dictionary during exams.

## Course combinations

The table below shows the six possibilities of how the above-mentioned subjects can be combined in the 2022/23 academic year (“combos” = “Züge” in German).

Every applicant will be assigned to one “combo” (for details on how to indicate preferences please see chapter below).

Combining courses of different combos / switching between combos is not possible.

Note that the following subjects **cannot be combined within one semester**:

- Neurology and Psychiatry
- Paediatrics and Gynaecology / Obstetrics
- Emergency Medicine and Ophthalmology/ Otorhinolaryngology

The subjects Ophthalmology and Otorhinolaryngology are held consecutively within the same course module, students can choose to participate in both or only one of those subjects.

	Combo A	Combo B	Combo C	Combo D	Combo E	Combo F
03.10.2022- 04.11.2022	Neurology	Emergency Medicine, Intensive Care	Pediatrics	Psychiatry	Ophthalmology / Otorhino- laryngology	Gynecology & Obstetrics
07.11.2022- 09.12.2022	Gynecology & Obstetrics	Neurology	Emergency Medicine, Intensive Care	Pediatrics	Psychiatry	Ophthalmology / Otorhino- laryngology
12.12.2022- 03.02.2023	Ophthalmology / Otorhino- laryngology	Gynecology & Obstetrics	Neurology	Emergency Medicine, Intensive Care	Pediatrics	Psychiatry
27.02.2023- 31.03.2023	Psychiatry	Ophthalmology / Otorhino- laryngology	Gynecology & Obstetrics	Neurology	Emergency Medicine, Intensive Care	Pediatrics
17.04.2023- 19.05.2023	Pediatrics	Psychiatry	Ophthalmology / Otorhino- laryngology	Gynecology & Obstetrics	Neurology	Emergency Medicine, Intensive Care
22.05.2023- 23.06.2023	Emergency Medicine, Intensive Care	Pediatrics	Psychiatry	Ophthalmology / Otorhino- laryngology	Gynecology & Obstetrics	Neurology

## Indication of course preferences

Students who are planning to spend the entire academic year at MedUni Vienna will be assigned to one combo (no indication of preferences required, as all course modules will be covered) by the International Office.

Students planning to spend only one semester at MedUni Vienna can indicate up to 3 preferences regarding the course combination (“combo”) which they would like to be assigned to. The MedUni Vienna International Office will try to assign them according to their first preference. If this is not possible, the second (and after, if applicable, the third) preference will be considered.

Note: Applicants should **check with the responsible person / coordinator at their home university** about their requirements and suggestions \*before\* entering their preferred program in Mobility Online.

Generally, students are expected to attend all course modules of the “combo” they are assigned to.

**Only in exceptional cases** (if none of the course combinations listed above can be approved by the students’ home institution), **one course module per semester** (1 out of 3) can be replaced by a clinical clerkship (“Famulatur” in German; standard duration 4 weeks; in exceptional cases two week clerkships are possible).

For students whom this applies to, the MUW International Office will contact the hospital department(s) to enquire about their capacities.

In order to increase the chances of a successful assignment, students concerned should indicate several departments.

As the decision on whether and when a department can offer clerkship places is entirely up to the department itself, the International Office can’t guarantee upfront that places at a specific department will be available.

Note that some departments may require a different level of German language proficiency (details will be provided).

1,5 ECTS credits can be awarded per week of clinical clerkships. However, clinical clerkships don’t entail exams and **no grade/mark** will be assigned.

## Interdisciplinary case conferences

Incoming students have the option to register for the so-called **Interdisciplinary Case Conferences**, which are held once per week (2,15 ECTS credits per semester, no grade/mark).

A description of this seminar series is available [HERE](#) (only in German).

## Additional clinical clerkships and elective courses

Students are free to apply for **additional, self-organized clinical clerkships** (“Famulatur”, 2 or 4 weeks, 1,5 ECTS credits per week, no grade/mark) **outside the teaching period** (during teaching breaks or after end of teaching period).

If applicable, they have to contact the [university hospital departments](#) and/or [teaching hospitals](#) of MedUni Vienna **directly** to enquire about available places (a list of contact persons at MedUni Vienna departments will be shared via “Mobility Online”).

Incoming students also have the option to register individually for elective courses according to their interest and timetable. Details on elective course offerings, however, will be published only **shortly before the start of the respective semester** [HERE](#).

The International Office can’t guarantee that places in specific elective courses will be available.

MedUni Vienna doesn’t offer **language courses**. Students who would like to take language classes can refer e.g. to the offerings of the University of Vienna language center (“Sprachenzentrum”): <https://sprachenzentrum.univie.ac.at/en/>.

## Written examination for curricular courses (SIP5a)

MedUni Vienna does not require incoming students to take the written exam.

However, it is **necessary to pass the exam to receive the ECTS credits of the corresponding lecture**. Only students who have passed the written exam will obtain a grade/mark for the curricular course. One overall grade will be assigned for the entire course module (i.e. lecture, practical course/seminar and clinical practical course will not be graded separately).

Exam dates and information on the **mandatory registration** will be published on the following website: <https://www.meduniwien.ac.at/web/en/studierende/mein-studium/diplomstudium-humanmedizin/pruefungen-pruefungsergebnisse/pruefungskalender/> .

## ECTS credits and hours per course part

Most curricular courses of the 5<sup>th</sup> year contain three **course parts**:

- Lecture,
- Practical Course/Seminar,
- Clinical Practical Course.

Students cannot register for those three course elements separately, but only for the entire course module.

**Passing the written exam (SIP5a) is necessary to receive the ECTS credits of the corresponding lecture:**

Module	Course unit code	ECTS credits and academic hours (ah) 1 academic hour = 45 min			Total ECTS credits (with / without positive exam result)
		Lecture	Practical Course/ Seminar	Clinical Practical Course	
T1 Neurology	5DIPLMNEUR	1,3 ECTS 20ah	2,2 ECTS 35ah	3,2 ECTS 50ah	6,7 ECTS / 5,4 ECTS
T2 Psychiatry	5DIPLMPYC	1,3 ECTS 20 ah	2,6 ECTS 40 ah	2,9 ECTS 45 ah	6,7 ECTS / 5,5 ECTS
T3 Pediatrics	5DIPLMPED	1,9 ECTS 30 ah	1,9 ECTS 30 ah	2,9 ECTS 45 ah	6,7 ECTS / 4,8 ECTS
T4 Gynecology and Obstetrics	5DIPLMGYN	---	2,9 ECTS 45 ah	3,8 ECTS 60 ah	6,7 ECTS / 6,7 ECTS
T5 Ophthalmology	5DIPLMOPHT	1,0 ECTS 15 ah	1,0 ECTS 15 ah	1,9 ECTS 30 ah	3,8 ECTS / 2,9 ECTS
T6 Otolaryngology	5DIPLMORL	0,6 ECTS 9 ah	1,1 ECTS 18ah	2,1 ECTS 33 ah	3,8 ECTS / 3,2 ECTS
T7 Emergency Medicine, Intensive Care	5DIPLMEMM	1,3 ECTS 20 ah	1,6 ECTS 25 ah	3,8 ECTS 60 ah	6,7 ECTS / 5,4 ECTS
Interdisciplinary Case Conferences	5DIPLML15/17	---	2,15 ECTS 45 ah per semester	---	2,15 ECTS per semester (not part of the written exam)

## Learning Agreement

Before submitting the actual Learning Agreement form, students have to enter their course preferences and complete a sample learning agreement in the application tool “Mobility Online” (by April 30<sup>th</sup>, 2022).

In this context, **details of each course and/or clinical clerkship** of the planned semester program have to be indicated (course name, course code, ECTS credits):

Course name	Code	ECTS credits
Module T1 Neurology	5DIPLMNEUR	6,7
Module T1 Neurology - CP & SE*	5DIPLMNEUR	5,4
Module T2 Psychiatry	5DIPLMPSYC	6,7
Module T2 Psychiatry - CP & SE*	5DIPLMPSYC	5,5
Module T3 Paediatrics	5DIPLMPED	6,7
Module T3 Paediatrics - CP & SE*	5DIPLMPED	4,8
Module T4 Gynaecology and Obstetrics	5DIPLMGYN	6,7
Module T4 Gynaecology and Obstetrics - CP & SE*	5DIPLMGYN	6,7
Module T5 Ophthalmology	5DIPLMOPHT	3,8
Module T5 Ophthalmology - CP & SE*	5DIPLMOPHT	2,9
Module T6 Otolaryngology	5DIPLMORL	3,8
Module T6 Otorhinolaryngology - CP & SE*	5DIPLMORL	3,2
Module T7 Emergency Medicine, Intensive Care	5DIPLMEMM	6,7
Module T7 Emergency Medicine, Intensive Care - CP & SE*	5DIPLMEMM	5,4
Clinical clerkship 2 weeks [+ preferred departments]**	5DIPLMCLS	3
Clinical clerkship 4 weeks [+ preferred departments]**	5DIPLMCLS	6
Interdisciplinary Case Conferences (academic year)	5DIPLML15/17	4,3
Interdisciplinary Case Conferences (one semester)	5DIPLML15/17	2,15
Elective course(s)	5DIPLMOPT	Tbd***

\*CP & SE: Select this course option if you would like to participate in the course module without taking the exam

\*\* if the clerkship takes place outside the teaching periods and is thus self-organized, please add “self-organized”

\*\*\* students should check with their home university on the number of ECTS credits they have to take in the context of elective courses.

Once a student’s entries in Mobility Online have been marked as feasible by the MedUni Vienna International Office, they will later on serve as the basis for the final Learning Agreement.

Applicants / partner universities are invited to send us the Learning Agreement via EWP. If this is not possible due to technical restrictions, PDF documents will be accepted.

The Learning Agreement has to be signed by the student and their home university before it is submitted to the MedUni Vienna International Office.

Only Learning Agreements signed by all three parties are considered valid.



## Learning Agreement examples

**Example 1:** Summer semester program with complete Combo E (**with** exam), two elective courses (one language course) and a self-organized clinical clerkship during the Easter break

Course unit code at the host institution	Course unit title at the host institution	Number of ECTS credits at the host university
5DIPLMEMM	Module T7 Emergency Medicine, Intensive Care	6,7
5DIPLMNEUR	Module T1 Neurology	6,7
5DIPLMGYN	Module T4 Gynecology and Obstetrics	6,7
5DIPLMOPT	German course*	4,0
5DIPLMOPT	Elective course*	1,5
5DIPLMCLS	Clinical Clerkship Radiology 2 weeks (self-organized)	3,0 [1,5 ECTS * 2]
		<b>28,6 ECTS in total</b>

**Example 2:** Full year program with complete Combo B (without Ophthalmology, **without** exam in Psychiatry and replacing Pediatrics with one clinical clerkship), with **Interdisciplinary Case Conferences** and two elective courses, and self-organized clinical clerkship outside the semester period (after the exams in July)

Course unit code at the host institution	Course unit title at the host institution	Number of ECTS credits at the host university
5DIPLMEMM	Module T7 Emergency Medicine	6,7
5DIPLMNEUR	Module T1 Neurology	6,7
5DIPLMGYN	Module T4 Gynaecology and Obstetrics	6,7
5DIPLMOLR	Module T6 Otolaryngology	3,8
5DIPLMPSYC	Module T2 Psychiatry (without exam)	5,5
5DIPLMCLS	Clinical Clerkship Psychiatry 4 weeks	6,0 [1,5 ECTS * 4]
5DIPLML15/17	Interdisciplinary Case Conferences	4,3
5DIPLMOPT	Elective course*	2,0
5DIPLMOPT	Elective course*	4,0
5DIPLMCLS	Clinical Clerkship Radiology 4 weeks (self-organized)	6,0 [1,5 ECTS * 4]
		<b>51,7 ECTS in total</b>

**Example 3:** Winter semester program with Combo A (without exam in Neurology and Gynecology and replacing Ophthalmology with one clinical clerkship), Interdisciplinary Case Conferences, two elective courses and a self-organized clinical clerkship outside the semester period (after the written exam in February)

Course unit code at the host institution	Course unit title at the host institution	Number of credits at the host university
5DIPLMNEUR	Module T1 Neurology (without exam)	5,4
5DIPLMGYN	Module T4 Gynecology and Obstetrics (without exam)	6,7
5DIPLMORL	Module T6 Otolaryngology	3,8
5DIPLMCLS	Clinical Clerkship Psychiatry 2 weeks	3,0
5DIPLML15/17	Interdisciplinary Case Conferences	2,15
5DIPLMOPT	Elective course*	2,0
5DIPLMOPT	Elective course*	3,0
5DIPLMCLS	Clinical Clerkship Urology 4 weeks (self-organized)	6,0
		<b>32,05 in total</b>

\*if details are not known yet, in the sample learning agreement (completed in Mobility Online) a placeholder "elective course" or "German course" and the expected amount of credits can be entered. Details on those courses can be submitted later on (either with the actual Learning Agreement or during the semester via changes to the Learning Agreement).

## Useful links

- MedUni Vienna website for Incoming Students:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/>
- Website on study stays at MedUni Vienna:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/student-mobility-for-studies/>
- Application deadlines:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/general-information/application-deadlines/>
- Study guide (only in German; overview of and detailed information on MedUni Vienna curricular courses):  
<https://studyguide.meduniwien.ac.at/curriculum/n202-2021/?state=0-98179-6248/diplomstudium-humanmedizin>
- Elective courses (note that the offerings for the upcoming semester will only be published shortly before its start):  
<https://campus.meduniwien.ac.at/med.campus/wbSuche.LVSucheSimple>
- Language Certificate:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/general-information/language-proficiency-courses/>
- Immunization Record:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/general-information/immunization-record/>
- Entry to Austria and Residence in Austria:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/general-information/entry-to-austria-residence-in-austria/>
- Housing in Vienna:  
<https://www.meduniwien.ac.at/web/internationales/student-staff-exchange/studierendenmobilitaet/allgemeine-informationen/housing/>
- Insurance:  
<https://www.meduniwien.ac.at/web/en/international-affairs/student-staff-exchange/student-mobility/general-information/insurance/>
- MedUni Vienna departments:  
<https://www.meduniwien.ac.at/web/en/about-us/organisation/university-departments/>