

An die
Medizinische Universität Wien
Studierendenmanagement
z.H. Frau Elisabeth Ivanovic
Währinger Straße 25a
1090 Wien

Application form for granting a graduation scholarship

Family name	First name	Study code						
		Registration number						

Application for granting a graduation scholarship:

☐ for winter term (indicate the academic year)

☐ for summer term (indicate the academic year)

Required evidence:

☐ **Upright admission** to a **regular study** at the Medical University of Vienna in the requested winter term or summer term (a scholarship cannot be awarded for semesters in which students are on leave).

☐ Eligible applicants are all **regular enrolled students** for which there is a compulsory contribution in the semester for which the application is made (and no remission or reimbursement reason according to § 62 UG for these semesters were used).

☐ In the chosen degree program at least compulsory study work must have been completed at the time of the application to the following extend:

Studies with regular study duration	Minimum number of ECTS credits at the time of application
Diploma study 360 ECTS	240 ECTS
Master study 120 ECTS	80 ECTS
Doctoral study 180 ECTS	30 ECTS + letter of recommendation from the supervisor

☐ For the semester for which the application has been submitted (winter term Oct. 1st – Feb. 28th or summer term Mar. 1st – Sep. 30th) **at least 8 ECTS points must be attested in compulsory study courses** by the student. The study activity of doctoral students is determined on the basis of the letter of recommendation from the supervisor.

☐ The application for the scholarship can be made up to the **double of study time** but **not before** the standard study period plus 2 semesters of tolerance (eg. 6 semester doctoral program: standard period of study is 6 semesters plus 2 semesters of tolerance: the possibility of applying exists for a further 4 semesters to a maximum total duration of 12 semesters. Leave-of-absence is not included in the calculation and therefore does not count).

☐ **Proof of self-employment or employment** is provided by presentation of the social insurance data excerpt for the semester of which the application is submitted.

Deadline for application:

For summer term in retrospect:

Nov. 1st – Nov. 14th

For winter term in retrospect:

Apr. 1st – Apr. 14th

In case of a dual study at several educational institutions the scholarship can only be applied for at the Medical University of Vienna if the tuition fee has been paid at the Medical University of Vienna.

There may be several weeks between the application and any payment of the scholarship.

Bank details:

Name of account holder:
Name of bank:
IBAN:
BIC (Swift-Code):

Contact details:

Phone number:	e-mail:
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Current date:	Signature of the applicant:
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Decision of the rectorate	
Application receipt on:	Evidence verified:
<input type="checkbox"/> application approved	<input type="checkbox"/> application not approved
Amount of the graduation scholarship	€ 350,--
Date:	Signature of the rectorate: