

Declaration secrecy and commitment to maintain data secrecy

As a student of the Medical University of Vienna, you are obliged to maintain secrecy with regard to the information, data and communications that come to your knowledge during your studies.

We may therefore ask you to sign the following declaration of secrecy.

- I undertake to provide all information, data and communications that are made available to me in the course of my studies (hereinafter referred to as "confidential information") or otherwise in the context of my studies at the Medical University of Vienna, in the AKH, in another hospital, in a nursing home, in a practice of a practicing doctor or in another university teaching institution about the operation, to treat their employees, their patients and their relatives as strictly confidential and, in particular, to comply with all relevant hospital and medical law rules on medical confidentiality and the obligation of confidentiality. I also assume this duty of confidentiality vis-à-vis the respective university teaching institution.
- In the course of a course, I also undertake to safeguard the interests of the Medical University of Vienna, the AKH, the hospital, the nursing home, the general practitioner or other university teaching institution, their employees, their patients and their relatives and not to disturb the operation. Furthermore, I undertake to comply with any house rules and any hygiene guidelines or hygiene requirements.
- Furthermore, I undertake to use all confidential information exclusively in the context of my studies. Any kind of disclosure of confidential information to third parties is prohibited.
- The obligation of confidentiality does not exist with regard to information that is already lawfully known to the public at the time of my knowledge or was already lawfully known to me or is made public by law or on the basis of a court or official order.

Specific provisions on compliance with data secrecy:

With regard to what you have come to know in the course of your studies, you are aware of **personal** data is obliged to comply with data secrecy.

Personal data is any information relating to an identified or identifiable natural person (such as *i.e.* patients or employees). Examples of this are the name, address, social security number. Sensitive data (special category of personal data according to Art. 9 of the General Data Protection Regulation – GDPR) are particularly protected, *i.e.* data from which racial or ethnic origin, political opinions, religious or ideological Beliefs or trade union membership, as well as genetic data, biometric data identifying a natural person, health data or data on the sex life or sexual orientation of a natural person.

The fundamental right to data protection (§ 1 DSG) gives rise to a claim to secrecy of personal data, insofar as there is a legitimate interest in them. The right to secrecy means above all the protection against the investigation, storage and disclosure of personal data.

I hereby undertake to participate in my studies at the Medical University of Vienna

- to maintain data secrecy in accordance with the statutory provisions (§ 6 DSG) and
- comply with other requirements to ensure data protection and data security, regardless of whether they are legal obligations or internal orders (*i.e.* internal data protection and/or data security regulations).

This means that I am obliged to:

- determine only those personal data that I need in the course of my studies,
- process all personal data that has been entrusted to me and/or made accessible in the course of my studies, always in compliance with the data protection regulations, such as in particular the DSG, the DSGVO and the internal organizational requirements of the Medical University of Vienna, without prejudice to other legal, contractual or other provisions on confidentiality obligations (such as medical confidentiality, official secrecy..),
- transmit personal data only on the basis of an express order of an authorized person,
- ensure that unauthorized persons cannot gain access to personal data, and
- ensure that the personal data entrusted to me is kept safe.

I acknowledge that the unauthorized copying/duplication as well as the unauthorized disclosure of personal patient data (*i.e.* medical histories) is strictly prohibited.

I am aware that the obligations of secrecy and security apply both to data processed with the aid of automation (digital) and to data managed manually (*i.e.* as part of an act or by means of file card boxes).

The obligation to maintain secrecy as well as to comply with data security continues even after completion of the studies and must therefore always be observed.

I also acknowledge that violations of the above-mentioned obligations may lead to appropriate criminal prosecution and may make them liable for damages. A refusal to execute an order that would violate data security must not result in any disadvantage for me.

I take note of the following provisions annexed thereto:

- 1) Provisions of the Criminal Code
- 2) Provisions of the Data Protection Act (DSG)
- 3) Provisions of the General Data Protection Regulation (DSGVO)
- 4) Provisions of the Medical Practitioners Act for Doctors

In addition, I must comply with the IT guidelines of the Medical University of Vienna (available on the intranet at <https://intranet.meduniwien.ac.at/service/it-services/richtlinien-fuer-it-services>) and the guidelines of the Medical University of Vienna regarding information security (available at <https://intranet.meduniwien.ac.at/service/informationssicherheit/richtlinien>).

First and last name (legible)

Date

Signature